### COUNTY OF SAN BERNARDINO SPECIAL DISTRICTS COUNTY SERVICE AREA No. 70 ZONE J

**REPORT ON AUDIT** 

**JUNE 30, 2005** 

### County of San Bernardino Special Districts County Service Area No. 70 Zone J Table of Contents

	Exhibit	Page
INDEPENDENT AUDITOR'S REPORT		1
BASIC FINANCIAL STATEMENTS		
Statement of Net Assets	Α	2
Statement of Revenues, Expenses and Change in Net Assets	В	3
Statement of Cash Flows	С	4
Statement of Fiduciary Assets and Liabilities - Agency Funds	D	5
Notes to Financial Statements		6 - 15



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Board of Supervisors
County of San Bernardino
County of San Bernardino Special
District County Service Area
No. 70 - Zone J

### INDEPENDENT AUDITOR'S REPORT

We have audited the accompanying financial statements of the business-type activities and the aggregate remaining fund information of the County of San Bernardino Special District County Service Area No. 70 - Zone J (CSA), a component unit of the County of San Bernardino, as of and for the year ended June 30, 2005 as listed in the table of contents. These financial statements are the responsibility of the CSA's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America, and the State Controller's Minimum Audit Requirement for California Special Districts. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the business-type activities and the aggregate remaining fund information of the County of San Bernardino Special District County Service Area No. 70 - Zone J, as of June 30, 2005, and the changes in its financial position and its cash flows for the year then ended in conformity with accounting principles generally accepted in the United States of America, as well as accounting systems prescribed by the State Controller's Office and state regulations governing special districts.

The County of San Bernardino Special District County Service Area No. 70 - Zone J has not presented the *Management's Discussion and Analysis* that the Governmental Accounting Standards Board has determined is necessary to supplement, although not required to be a part of, the basic financial statements.

Rogers, anderson, molody of Sert, LhA September 16, 2005

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### County of San Bernardino Special Districts County Service Area No. 70 - Zone J Statement of Net Assets June 30, 2005

ASSETS Current Assets: Cash and cash equivalents Accounts receivable, net Interest receivable Due from other governments	\$ 6,092,154 320,825 38,844 14,409
Total Current Assets	6,466,232
Noncurrent Assets: Capital assets:	
Land	18,805
Improvements to land	9,174,537
Vehicles	33,037
Equipment	49,881
Construction in progress	930,859
Accumulated depreciation	(4,168,071)
Total Noncurrent Assets	6,039,048
Total Assets	12,505,280
LIABILITIES Current Liabilities:	
Accounts payable	59,110
Accrued interest payable	6,792
Bonds payable	5,000
Total Current Liabilities	70,902
Noncurrent Liabilities:	
Loan payable	330,652
Total Noncurrent Liabilities	330,652
Total Liabilities	401,554
NET ASSETS Invested in capital assets, net of related debt Unrestricted	5,703,396 6,400,330
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Total Net Assets	\$ 12,103,726

# County of San Bernardino Special Districts County Service Area No. 70 - Zone J Statement of Revenues, Expenses and Change in Net Assets For the Year Ended June 30, 2005

OPERATING REVENUES		
Water sales	\$	1,964,166
Connection fees	Ψ	994,125
Other services		145,147
Total Operating Revenues		3,103,438
Total Operating Nevertues		3,103,430
OPERATING EXPENSES		
Professional services		69,721
Salaries and benefits		648,892
Services and supplies		510,324
Rents and leases		1,612
Utilities		351,190
Depreciation		197,505
Other		271,253
Total Operating Expenses		2,050,497
Operating Income		1,052,941
NONOPERATING REVENUES		
Investment earnings		121,709
<u> </u>		•
Interest expense		(26,077) 3,599
Property taxes		3,599 119,183
Special assessments Other taxes		439
State assistance		439 5
Federal assistance		14,409
Penalties		48,424
Other		90,247
Total Nonoperating Revenues		371,938
Total Nonoperating Nevertues		371,930
Change in Net Assets		1,424,879
Net Assets - beginning		10,678,847
Net Assets - ending	\$	12,103,726

### County of San Bernardino Special Districts County Service Area No. 70 - Zone J Statement of Cash Flows For the Year Ended June 30, 2005

CASH FLOWS FROM OPERATING ACTIVITIES	
Receipts from customers	\$ 3,054,414
Payments to suppliers	(1,255,099)
Payments to employees	(648,892)
Net Cash Provided By Operating Activities	1,150,423
CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES	
Property taxes	10,080
Special assessments	119,183
State assistance	5
Federal assistance	14,409
Penalties	48,424
Other nonoperating revenues	90,686
Net Cash Provided by Noncapital Financing Activities	282,787
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES	(550.055)
Acquisition of capital asset	(559,955)
Proceeds from long-term debt Interest paid on long-term debt	330,652 (19,285)
Net Cash (Used For) Capital and Related Financing Activities	(248,588)
Net Cash (Osed For) Capital and Related Financing Activities	(240,300)
CASH FLOWS FROM INVESTING ACTIVITIES	
Investment earnings	102,669
Net Cash Provided By Investing Activities	102,669
Net Increase in Cash and Cash Equivalents	1,287,291
Cash and Cash Equivalents - beginning of the year	4,804,863
Cash and Cash Equivalents - end of the year	\$ 6,092,154
Reconciliation of operating income to net cash provided by operating	
activities:	Ф 4.050.044
Operating income	\$ 1,052,941
Adjustments to reconcile operating income to net cash provided by operating activities:	
Depreciation expense	197,505
Change in assets and liabilities:	197,000
Increase in receivables, net	(34,615)
Decrease in accounts payable	(35,783)
Increase in due from other governments	(14,409)
Decrease in due to other governments	(15,216)
Net Cash Provided By Operating Activities	\$ 1,150,423

The accompanying notes are an integral part of these financial statements.

# County of San Bernardino Special Districts County Service Area No. 70 - Zone J Statement of Fiduciary Assets and Liabilities Agency Funds June 30, 2005

ASSETS Cash and investments	_\$		6,326
Total Assets	<u>_\$</u>		6,326
LIABILITIES  Due to bondholders	_\$		6,326
Total Liabilities	\$	(	6,326

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### Reporting entity

The County Service Area (CSA) No. 70 Zone J was established by an act of the Board of Supervisors of the County of San Bernardino (the County) on January 21, 1946 under Section 4700 of the State Health & Safety Code. The CSA is located 16 miles southwest of Victorville. It serves 2,567 properties and maintains 4 wells, 5 booster stations, 9 water storage reservoirs and approximately 130 miles of water pipelines.

The CSA is a component unit of the County of San Bernardino and is governed by the actions of the County Board of Supervisors.

The accompanying financial statements reflect only the accounts of the County Service Area No. 70 Zone J of the County of San Bernardino and are not intended to present the financial position of the County taken as a whole.

Because the CSA meets the reporting entity criteria established by the Governmental Accounting Standards Board (GASB), the CSA's financial statements have also been included in the Comprehensive Annual Financial Report of the County as a "component unit" for the fiscal year ended June 30, 2005.

### Measurement focus, basis of accounting, and financial statement presentation

The CSA's financial statements are reported using the *economic resources measurement focus* and the *accrual basis of accounting*. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Property taxes are considered to be susceptible to accrual and have been recognized as revenues in the current fiscal period. Only the portion of special assessments receivable due within the current fiscal period is considered to be susceptible to accrual as revenue of the current period. All other revenue items are considered to be measurable and available only when cash is received by the government.

Private-sector standards of accounting and financial reporting issued prior to December 1, 1989, generally are followed in both the government-wide and proprietary fund financial statements to the extent that those standards do not conflict with or contradict guidance of the Governmental Accounting Standards Board. Governments also have the option of following subsequent private-sector guidance for their business-type activities and enterprise funds, subject to this same limitation. The government has elected not to follow subsequent private-sector guidance.

### NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

Proprietary funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. Operating expenses for enterprise funds includes the cost of sales and services, administrative expenses, and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

When both restricted and unrestricted resources are available for use, it is the government's policy to use restricted resources first, and then unrestricted resources as they are needed.

### **Deposits and investments**

Cash and cash equivalents are considered to be cash on hand, demand deposits and short-term investments with original maturities of three months or less from the date of acquisition.

### **Property taxes**

Secured property taxes are levied in two equal installments, November 1 and February 1. They become delinquent with penalties on December 10 and April 10, respectively. The lien date is January 1 of each year. Unsecured property taxes are due on the March 1 lien date and become delinquent with penalties on August 31.

### Receivables and payables

All accounts receivable are shown net of an allowance for uncollectibles when applicable. The accounts receivable balance at June 30, 2005 is net of an allowance for doubtful accounts of \$37,190.

### **Inventories and prepaid items**

Inventories, if any, are valued at cost using the first-in/first-out method.

Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items.

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

#### Capital assets

Capital assets, which include property, plant, and equipment are reported in the financial statements. Capital assets are defined by the government as assets with an initial, individual cost of more than \$5,000 (for improvements to land and structures and equipment) and have an estimated useful life in excess of two years. Structures with an initial cost of \$100,000 are considered capital assets. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair market value at the date of donation.

The cost of normal maintenance and repairs that do not add to the value of the asset or materially extend assets' lives are not capitalized.

Major outlays for capital assets and improvements are capitalized as projects are constructed.

Property, plant and equipment of the government is depreciated using the straight-line method over the following estimated useful lives:

Assets	Years
Structures and improvements	5 - 40
Equipment and vehicles	4 - 15

#### Long-term obligations

Long-term debt and other long-term obligations are reported as liabilities in the statement of net assets. Bond premiums and discounts, as well as issuance costs, are deferred and amortized over the life of the bonds using the effective interest method. Bonds payable are reported net of the applicable bond premium or discount. Bond issuance costs are reported as deferred charges and amortized over the term of the related debt.

### **Use of estimates**

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

### Stewardship, compliance and accountability

### A. Budgetary information

Although the District prepares and adopts an annual budget, budgetary information is not presented because the District is not legally required to adopt a budget.

#### NOTE 2: CASH AND DEPOSITS

Cash and cash equivalents includes the cash balance of monies deposited with the County Treasurer which are pooled and invested for the purpose of increasing earnings through investment activities. Interest earned on pooled investments is deposited to the District's account based upon the District's average daily deposit balance during the allocation period. Cash and cash equivalents are shown at the fair value as of June 30, 2005.

See the County of San Bernardino's Comprehensive Annual Financial Report (CAFR) for details of their investment policy and disclosures related to investment credit risk, concentration of credit risk, interest rate risk and custodial credit risk, as required by GASB Statement No. 40.

### NOTE 3: RECEIVABLES

At June 30, 2005, the accounts receivable was composed of the following:

Accounts receivable Less: allowance for uncollectibles	\$ 358,015 (37,190)		
Total accounts receivable, net	\$ 320,825		

NOTE 4: CAPITAL ASSETS

Capital asset activity for year ended June 30, 2005 was as follows:

	Beginning Balance	Additions	Ending Balance		
Capital assets, not being depreciated: Land	\$ 18,805	\$ -	\$ -	\$ 18,805	
Construction in progress	401,627	529,233		930,860	
Total capital assets, not being					
depreciated	420,432	529,233	-	949,665	
Capital assets, being depreciated:					
Improvements to land	9,174,537	-	-	9,174,537	
Vehicles	33,037	-	-	33,037	
Equipment	19,160	30,722	-	49,882	
Total capital assets, being depreciated	9,226,734	30,722		9,257,456	
Logo accumulated depreciation for:					
Less accumulated depreciation for:	(2.027.524)	(400.070)		(4.404.400)	
Improvements to land	(3,937,531)	(196,878)	-	(4,134,409)	
Vehicles	(33,037)	- (007)	-	(33,037)	
Equipment	- (2.252.522)	(627)		(627)	
Total accumulated depreciation	(3,970,568)	(197,505)		(4,168,073)	
Total capital assets, being					
depreciated, net	5,256,166	(166,783)	-	5,089,383	
,	,,				
Total capital assets, net	\$ 5,676,598	\$ 362,450	\$ -	\$ 6,039,048	

### NOTE 5: REFUNDING OF 1915 ACT BONDS

On June 30, 1994, the County's Assessment District 94-2 issued a Limited Obligation Refunding Bond (the "Assessment Bond") under the provisions of the Refunding Act of 1984 for 1915 Improvement Act Bonds for the purpose of refunding eleven prior series of assessment district bonds of the County. The prior series assessment bonds of Assessment District #84-3 and #87-2 amounting to \$3,675,000 were refunded. The Assessment Bond is payable from reassessment payments, collected on assessed parcels within Assessment District 94-2, of which Assessment District #84-3 and #87-2 are subareas. Exhibit D shows the cash and investments of the Agency funds including Assessment Districts #84-3 and #87-2 which represent reserve funds of the Assessment District County Service Area No. 70 - Zone J at June 30, 2005.

The CSA has no obligation to advance funds to pay debt service on the Assessment Bond in the event collections are insufficient. However, the CSA may, at its option and in its sole discretion, elect to advance available funds of the CSA in the amount of any delinquent payments to pay debt service on the Assessment bond.

NOTE 6: LONG-TERM DEBT

### **General Obligation Bond - Matured**

In 1974, the Board of Supervisors approved the issuance of general obligation bonds to finance construction of a water facility. Bonds were issued under the authority provided under the County Service Area Law of the California Government Code. The matured portion of bonds payable amounts to \$5,000 at June 30, 2005.

### Loan Payable

The CSA 70 Zone J entered into an Enterprise Fund Installment Sale Agreement (the Agreement) dated November 25, 2003 with the California Infrastructure and Economic Development Bank (CIEDB) to fund water system improvements known as the County Service Area 70 - Zone J Water Transmission and Storage Project. According to the Agreement, the CIEDB will issue a total amount of \$2,400,000 in Infrastructure State Revolving Fund Program Revenue Bonds (the Bond) to the CSA on a reimbursement basis. The CSA has agreed to make installment payments to the CIEDB on the Bond secured by a pledge of a first lien on all pledged net system revenue and all amounts in the CSA. The term of the Agreement is thirty years from November 25, 2003 at an interest rate of 3.09%. The total amounts reimbursed by the CIEDB from inception to June 30, 2005 was \$330,652. Principal payments on the Bond begin August 1, 2005. The loan payable balance at June 30, 2005 is \$330,652.

NOTE 7: RETIREMENT PLAN

#### Plan description

The San Bernardino County Employees' Retirement Association (SBCERA) is a cost-sharing multiple-employer defined benefit pension plan (the Plan) operating under the California County Employees Retirement Act of 1937 (1937 Act). It provides retirement, death, and disability benefits to members. Although legally established as a single employer plan, the City of Big Bear Lake, the City of Chino Hills, the California State Association of Counties, the San Bernardino County Law Library, Crest Forest Fire Protection District, Mojave Desert Air Quality Management District (MDAQMD) and the South Coast Air Quality Management District (the AQMD), were later included, along with the County of San Bernardino (the County), and are collectively referred to as the "Participating Members." The Plan is governed by the San Bernardino Board of Retirement under the 1937 Act. Employees become eligible for membership on their first day of regular employment and become fully vested after 5 years. SBCERA issues a stand-alone financial report, which may be obtained by contacting the Board of Retirement, 348 W. Hospitality Lane - 3<sup>rd</sup> floor, San Bernardino, California 92415-0014.

NOTE 7: RETIREMENT PLAN (continued)

### Fiduciary responsibility

The Retirement Association is controlled by its own board, the Retirement Board, which acts as a fiduciary agent for the accounting and control of member and employee contributions and investment income. The Retirement Association publishes its own Comprehensive Annual Financial Report and receives a separate independent audit. The Retirement Association is also a legally separate entity from the County and not a component unit. For these reasons, the County's Comprehensive Annual Financial Report excludes the Retirement Association pension trust fund as of June 30, 2005.

### Funding policy

Participating members are required by statute (Sections 31621, 31621.2 and 31639.25 of the California Government Code) to contribute a percentage of covered salary based on certain actuarial assumptions and their age at entry to the Plan. Employee contribution rates vary according to age and classification (general or safety). Members are required to contribute 8.37% - 12.28% for general members and 10.23% - 14.24% for safety members, of their annual covered salary of which the County pays approximately 7%. County of San Bernardino employer contribution rates are as follows: County General 8.44%, County Safety 18.01%. All employers combined are required to contribute 14.01% of the current year covered payroll. For 2005, the County's annual pension cost of \$141,450,000 was equal to the County's required and actual contributions. Employee contribution rates are established and may be amended pursuant to Articles 6 and 6.8 of the 1937 Act. Employer rates are determined pursuant to Sections 31453 of the 1937 Act.

The County's annual pension cost and prepaid asset, computed in accordance with *GASB 27, Accounting for Pensions by State and Local Governmental Employers*, for the year ended June 30, 2005, were as follows (in thousands):

Annual Required Contribution (County fiscal year basis)	\$ 141,450
Interest on Pension Assets	(34,779)
Adjustment to the Annual Required Contribution	38,135
Annual Pension Cost	144,806
Annual Contributions Made	141,450
Increase/(Decrease) in Pension Assets	(3,356)
Pension Assets, Beginning of Year (As Restated)	848,238
Pension Assets, End of Year	\$ 844,882

### NOTE 7: RETIREMENT PLAN (continued)

The following table shows the County's required contributions and percentage contributed, for the current year and two preceding years:

Α					
	SBCERA County		SBCERA County		Percentage Contributed
\$	68,361	\$	59,673	100%	
\$	652,325 161,906	\$	540,106 141,450	100% 100%	
	\$ \$ \$	\$ 68,361 \$ 652,325	(in thousand SBCERA \$ 68,361 \$	\$ 68,361 \$ 59,673 \$ 652,325 \$ 540,106	

The County, along with the AQMD, issued Pension Refunding Bonds (the Bonds) in November 1995 with an aggregate amount of \$420,527,000. These Bonds were issued to allow the County and the AQMD to refinance each of their unfunded accrued actuarial liabilities with respect to retirement benefits for their respective employees. The Bonds are the obligations of the employers participating in the Plan and the assets of the Plan do not secure the Bonds. The County's portion of the bond issuance was \$386,266,000. The current amount outstanding at June 30, 2005 is \$439,539,000.

On June 24, 2004, the County issued its County of San Bernardino Pension Obligation Bonds, Series 2004 A (Fixed Rate Bonds), its County of San Bernardino Pension Obligation Bonds, Series 2004 B (Auction Rate Bonds), and its County of San Bernardino Pension Obligation Bonds, Series 2004 C (Index Bonds) in respective aggregate principal amounts of \$189,070,000, \$149,825,000, and \$125,000,000. The Bonds were issued to finance the County's share of the unfunded accrued actuarial liability of the SBCERA. The current amount outstanding at June 30, 2005 is \$463,895,000.

### NOTE 8: FEDERAL AND STATE GRANTS

From time to time the CSA may receive funds from various Federal and State agencies. The grant programs are subject to audit by agents of the granting authority, the purpose of which is to ensure compliance with conditions precedent to the granting of funds. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount, if any, of expenditures which may be disallowed by the grantors cannot be determined at this time, although the CSA expects such amounts, if any, to be immaterial.

#### NOTE 9: RISK MANAGEMENT

The CSA is insured through the County's self-insurance programs for public liability, property damage, unemployment insurance, employee dental insurance, hospital and medical malpractice liability, and workers' compensation claims. Public liability claims are self-insured for up to \$1 million per occurrence. Excess insurance coverage over the Self-Insured Retention (SIR) up to \$25 million is provided through a Risk Pool Agreement with California State Association of Counties (CSAC) Excess Insurance Authority (EIA) Liability Program II. Workers' compensation claims are self-insured up to \$2 million per occurrence, and covered by CSAC EIA for up to \$10 million for employer's liability, and up to \$50 million for workers' compensation per occurrence. Property damage claims are insured on an occurrence basis over a \$25,000 deductible, and insured with CSAC EIA Property Program.

The County supplements its self-insurance for medical malpractice claims with CSAC EIA, which provides annual coverage on a claim made form basis with a SIR of \$1 million for each claim. Maximum coverage under the policy is \$11.5 million per claim with an additional \$10 million in limits provided by the CSAC EIA General Liability II Program.

All public officials and County employees are insured under a blanket Comprehensive Disappearance, Destruction, and Dishonesty policy covering County monies and securities, also with CSAC EIA with a \$100,000 deductible, and excess limits up to \$10 million per occurrence.

The activities related to such programs are accounted for in the Risk Management Fund (an Internal Service Fund) except for unemployment insurance, and employee dental insurance, which are accounted for in the General Fund. The IBNR and IBNS liabilities stated on the Risk Management Fund's balance sheet are based upon the results of actuarial studies, and include amounts for allocated and unallocated loss adjustment expenses. The liabilities for these claims are reported using a discounted rate of 3.50%. It is the County's practice to obtain actuarial studies on an annual basis.

The County has a risk management investment program agreement with the Bank of New York to finance the self-insured general liability, automobile liability, workers' compensation, and medical malpractice programs. The County's investment in the agreement totaled \$47.3 million at June 30, 2005.

The total claims liability of \$115.7 million reported at June 30, 2005 is based on the requirements of GASB Statement No. 10, Accounting and Financial Reporting for Risk Financing and Related Insurance Issues, which requires that a liability for claims be reported if information prior to the issuance of the financial statements indicates that it is probable that a liability has been incurred at the date of the financial statements, and the amount of the loss can be reasonably estimated. Changes in the claims liability amount in fiscal years 2004 and 2005 were:

NOTE 9: RISK MANAGEMENT (continued)

Fiscal Year	F	Beginning of Fiscal Year Liability		Current Year Claims and Changes in Estimates (in thousands)		Claims Payments thousands)	Ye	nd of Fiscal ear Liability thousands)
2003 - 2004	\$	93,802	\$	45,128	\$	(37,221)	\$	101,709
2004 - 2005	\$	101,709	\$	44,309	\$	(30,304)	\$	115,714

### NOTE 10: CONTINGENCIES

As of June 30, 2005, in the opinion of the CSA Administration, there are no outstanding matters, which would have a significant effect on the financial position of the CSA.